

# Frequently Asked Questions

## Where is the ASPRS 2007 Annual Conference Registration Desk?

The ASPRS Conference Registration Desk is located on Level Two of the Tampa Marriott Waterside Hotel.

## What are the Conference Registration Desk Hours?

Sunday, May 6	4:00 pm to 7:00 pm
Monday, May 7	6:30 am to 5:00 pm
Tuesday, May 8	6:30 am to 5:00 pm
Wednesday, May 9	6:30 am to 5:45 pm
Thursday, May 10	7:00 am to 5:00 pm
Friday, May 11	7:00 am to 1:00 pm

**Note:** Registration materials are available during the above hours only

## What are the Exhibit Hall Hours?

Wednesday, May 9	10:00 am to 7:00 pm
Thursday, May 10	10:00 am to 5:00 pm
Friday, May 11	9:30 am to 1:00 pm

## Are Workshops included with the conference registration fees?

No. Workshops require a separate registration. Availability is based on space.

## Is there a charge for the User Group Meetings?

No, the user group meetings are free of charge, however some require advanced reservations. Please see pages 27 and 30 of this program for details.

## Are Daily Registrations permitted for all categories, e.g., presenters, students?

Yes. Daily registrations may be done on-site.

## What does the Daily Registration include?

Daily Registrations include select day's keynote/plenary and technical sessions, exhibits and proceedings. Social function tickets for the same day as the Daily Registration may be purchased for an additional charge on a space available basis.

## May I bring a Guest to the conference?

Yes, guests are always welcome. A separate registration fee has been set for all guests. This fee includes the admission to the Welcome to Tampa Region Reception, Exhibit Hall, the Exhibitors' Reception, and the Evening at the Florida Aquarium. Admission to the keynote, plenary and technical sessions is not included with this registration. If guests wish to attend any of these sessions, they must register at the appropriate rate. Children are not permitted to attend the workshops, keynote, general or technical sessions. Children under 12 years of age are not permitted in the Exhibit Hall. Those over 12 years of age must have a badge and have paid the appropriate fee. Children of all ages are welcome to attend the Evening at the Florida Aquarium but must register in advance and pay the required fee.

## Is there an additional charge for the Social Events?

If you are registered as Full, Presenter Full, or Spouse/Guest, all social events are included in the registration. All student and daily registrants, Exhibit Booth Staff (only), unregistered guests, and children must purchase tickets if they wish to attend the Evening at the Florida Aquarium. The ticket cost is \$65. The ticket cost for children under 12 is \$20 each. All children over 12 must have a full price ticket. All tickets must be purchased in advance no later than 2:00 pm on Wednesday, May 9. No tickets will be sold at the Aquarium.

## Where should Volunteers Report?

All Conference Volunteers should report to the Volunteer Coordinators in the ASPRS Staff Office Level Two of the Marriott Waterside Hotel when they arrive at the hotel to coordinate their work assignments.

## Do Presenters have a Preparation Room?

Yes. The ASPRS Presenters Room is located in the Bayshore Board Room in the Marriott Waterside Hotel from 8 am to 5 pm Monday May 7 through Thursday, May 10 and from 8 am to noon on Friday, May 11. This room is available on a first come basis and is equipped with an LCD projector and screen. We encourage all speakers to preview their materials prior to their presentation.

## Is there a Press Room?

Yes, the Greco Board Room in the Marriott Waterside Hotel is provided for use by members of the press who have registered for the conference. It is available from 8 am to 5 pm Wednesday, May 9 and Thursday May 10 and from 8 am to 12 noon on Friday, May 11. All attendees are encouraged to place applicable press releases in this room for distribution to the press. Press conferences and interviews with ASPRS officers and Keynote speakers may be arranged, time permitting. Please contact Anna Marie Kinerney, ASPRS Meeting Manager through the Conference Registration Desk for details.

# Frequently Asked Questions

## **Does ASPRS have a staff office on-site in the hotel?**

Yes. The Staff Office is located on Level Two near the ASPRS Registration Desk of the Marriott Waterside Hotel.

## **Why do I need a badge?**

You paid your registration fee and your badge is proof of it. For entrance to the Keynote, plenary and technical sessions and Exhibit Hall, you need to wear your name badge.

## **What if I forget or lose my badge?**

A charge of \$5 will be made for replacement of lost badges.

## **Why do I need tickets for certain events?**

Your tickets are proof of payment for certain events and must be presented at the collection point. Lost tickets will not be replaced.

## **How do I get into the Exhibit Hall if I am not registered for the conference?**

Daily Exhibit Hall badges may be purchased at the ASPRS Registration Desk on Level Two of the Marriott Waterside Hotel. Everyone entering the Exhibit Hall must have a name badge, including children from 12 to 18 years of age. Children under 12 years of age are not permitted in the Exhibit Hall at any time due to insurance and safety regulations.

## **Will it be possible to post resumes and job openings?**

Yes, Boards will be available in the Grand Ballroom Foyer of the Marriott Waterside Hotel for posting all resumes and job openings.

## **How do I get a copy of the CD-ROM Proceedings?**

All Full Registrants will receive a copy on-site with the registration materials. Additional copies can be purchased for \$20 at the ASPRS Registration Desk and the ASPRS Exhibit Booth, #116 in the Exhibit Hall.

## **Is there a Lost and Found?**

Please contact Hotel Security through the hotel house phones for all lost and found items.

## **How do I contact another Conference attendee?**

A message board is located in the ASPRS Registration Area – Level Two of the Marriott Waterside Hotel.

## **How can someone from outside the hotel contact me?**

Messages cannot be personally delivered to Conference attendees due to the varied schedules of everyone in attendance. Messages can be left in the rooms of those staying at the Tampa Marriott Waterside Hotel through the hotel telephone operator. Packages and fax messages can be sent to individuals staying at the hotel. They should be addressed to the individual at the following address:

Tampa Marriott Waterside Hotel and Marina  
700 South Florida Avenue  
Tampa, Florida 33602 USA  
813-221-4900  
813-204-6342 (Fax)

## **How do I get help in an Emergency?**

Contact an ASPRS staff person or pick up any hotel house phone and ask for Security.